

**The American Legion
Neal Thomas Jr.-Centennial Post 209**

3613 Jeannine Drive
Colorado Springs, CO 80917



**CONSTITUTION
Ratified August 12, 2023**

Preamble

For God and Country, we associate ourselves together for the following purposes: To uphold and defend the Constitution of the United States of America; to maintain law and order; to foster and perpetuate a one hundred percent Americanism; to preserve the memories and incidents of our associations in all wars; to inculcate a sense of individual obligation to the community, state, and nation; to combat the autocracy of both the classes and the masses; to make right the master of might; to promote peace and goodwill on earth; to safeguard and transmit to posterity the principles of justice, freedom, and democracy; to consecrate and sanctify our comradeship by our devotion to mutual helpfulness.

ARTICLE I

Name and Purpose

Section 1 - The name of this organization shall be The American Legion, Department of Colorado, Neal Thomas Jr. - Centennial Post 209

Section 2 - The purposes of this Post shall be to promote the principles and policies set forth in the foregoing preamble and in the National and Department Constitutions of The American Legion.

ARTICLE II

Nature

Section 1 - This Post is a civilian organization, and membership therein does not affect nor increase liability for military or police service. Rank does not exist in this Post, and no member thereof is expected to be addressed by his/her military title in any Post meeting.

Section 2 - This Post is non-political, and will not be used for the dissemination of partisan principles nor for the promotion of the candidacy of any person seeking public office or preference.

ARTICLE III

Membership

Section 1 - Any person may become a member of this Post who is eligible for membership in The American Legion under the provision of Article IV, Section 1, of the National Constitution of The American Legion.

Section 2 - There shall be no form or class of membership except an active membership, and dues shall be paid annually or for life.

Section 3 - Applications for membership submitted to the Post will have the self-certification requirement found on the membership application form completed by the applicant and those applications are maintained by the Adjutant indefinitely. It shall be assumed that those transferring to the Post from National, Department or another Post completed the same or better at their initial point of entry.

Section 4 - A DD214 or other documentation of service will be required if the members eligibility should be called into question or to certify their eligibility for holding an officer position. If proof of eligibility cannot be proven within a reasonable time the member will be removed from the Post until eligibility can be provided.

Section 5 - A member whose dues for the current year have not been paid by January 1st, shall be classed as delinquent. If their dues are paid on or before February 1st, they shall be automatically reinstated. If still delinquent after February 1st, they shall be suspended from all privileges of membership. If still under suspension on June 30th of each year, membership in The American Legion shall be forfeited.

Section 6 - Any member of this Post may be expelled for cause by two-thirds vote of the members present, in the presence of a quorum, after charges are preferred in writing and under oath, and after a fair trial upon the charges. Grounds for expulsion of members and procedures to be followed shall be as prescribed in Article XII, Section 1 of the Constitution of The American Legion, Department of Colorado.

(a) A member who has been expelled or suspended from this Post under provisions of Sections 4 or 5 above, may be reinstated to membership by a two-thirds vote of the membership present in a Post meeting in which a quorum is present, and by payment of current dues for the year in which the reinstatement occurs.

(b) No person who has been expelled by a Post shall be admitted to this Post without the consent of the expelling Post, except that where such consent has been requested and denied, the expelled member may then appeal to the Department of Colorado Executive Committee for permission to apply for membership in this Post, and shall be ineligible for membership until such permission has been granted.

Section 7 - Members who joined this Post prior to the date of issuance of the permanent charter shall be known as charter members.

ARTICLE IV

Government

Section 1 – The Post Executive Committee (PEC) shall consist of officers of this Post and shall be a Commander, a Senior Vice-Commander, a Junior Vice-Commander, an Adjutant, a Finance Officer, a Chaplain, an Historian, a Service Officer, a Sergeant-at-Arms, a Judge Advocate, the immediate past Post Commander, and a Post Executive Committeeman.

Section 2 - The administrative affairs of this Post shall, except as may be otherwise provided by the By-laws, be under the supervision of the Post Executive Committee.

Section 3 - Every member of this Post in good standing shall be eligible to hold office in this Post.

Section 4 -

- (a) Officers of this Post, except for the Service Officer and Judge Advocate, shall be elected annually for a term of one year, and shall hold office until the close of the annual Department Convention.
- (b) The Service Officer and Judge Advocate shall be appointed by the Commander-elect and approved by a majority vote of the incoming Post Executive Committee.

Section 5 - Any officer may be removed from office for inefficiency or dereliction of duty by a two-thirds vote of the Executive Committee in the presence of a quorum.

Section 6 - When any elected or appointed office of this Post becomes vacant, a replacement may be appointed by the Commander with a majority vote of the Executive Committee. Officers so appointed to fill vacancies shall serve until a successor has been elected or appointed in accordance with Section 4 of this article.

ARTICLE V

Board of Trustees

Section 1 - The Board of Trustees shall be incorporated as the official body representing The American Legion, Department of Colorado, Neal Thomas Jr.-Centennial Post 209 in all legal and binding agreements. The Board is empowered to enter into contracts, mortgages, and other fiscal instrumentalities as the official authority of the Post. The Board derives its power to act on behalf of the Post by approval of resolutions authorizing the pertinent activity. The authority may be limited only to the action to be taken, and the best method of action to be as determined by the Board.

Section 2 - All members of the Board of Trustees shall be bonded and governed by State and Federal regulations pertaining to the administration of sound business practices. It shall further be the responsibility of all members of the Board of Trustees to act judiciously in the execution of all duties to enhance the image of The American Legion.

Section 3 - Selection for membership to the Board of Trustees and conduct of meetings of the Board of Trustees shall be governed by the By-laws of The American Legion, Neal Thomas Jr.-Centennial Post 209.

ARTICLE VI

Finance

Section 1 - The revenue of this Post shall be derived from annual membership dues and other such fundraising activities as may be approved by the Executive Committee.

Section 2 - The amount of such annual membership dues shall be established by the Executive Committee subject to approval by a majority vote of the members present at a regular Post meeting in which a quorum is present. Any proposed change in the amount of such annual membership dues will be announced in writing to the members not less than thirty (30) days prior to the date of the meeting at which a vote will be taken.

Section 3 - This Post shall forward the National and Department per-capita dues for all members of the Post in accordance with Article X of The American Legion National Constitution.

Section 4 - Financial records of the Post shall be audited annually following receipt of the financials for the period ending 30 June. The audit shall be conducted by a committee consisting of the newly appointed Judge Advocate (Chairman), the newly-elected senior vice-commander, the outgoing, and newly elected Finance Officers. Results of the audit shall be reported to the membership at the regular Post meeting immediately following the completion of the audit

Section 5 - The fiscal year for budgetary purposes shall be the calendar year.

Section 6 - Authorized banking signatories shall be assigned as follows:

- (a) The Post Commander
- (b) The Post Finance Officer
- (c) The Post Adjutant
- (d) The President of the Board of Trustees
- (e) Any other person(s) designated as a signatory by the Post Commander

Section 7 - Financial institution signature cards records shall be reviewed by the Post Commander on a yearly basis on or before 30 June or if one or more of the following occurs.

- (a) The resignation, removal, or death of the Post Commander.
- (b) The resignation, removal, or death of the Post Finance Officer.
- (c) The resignation, removal, or death of the Post Adjutant.
- (d) The resignation, removal, or death of other assigned signatory.
- (e) In cases of fraud, theft, embezzlement, or other illicit activity.
- (f) As requested by the Post Commander or the Executive Committee.

Section 8 - The Post Executive Committee shall approve a list of approved vendors prepared and maintained by the Finance Officer. This list is to include vendors, utilities, and suppliers for which the Post does regular business. This record will be reviewed yearly on or before 30 June or as needed by the Executive Committee.

ARTICLE VII

The American Legion Auxiliary

Section 1 - This Post recognizes an auxiliary organization to be known as The American Legion Auxiliary Unit of Neal Thomas Jr.-Centennial Post 209, Department of Colorado.

Section 2 - Membership in the Auxiliary Unit shall be as prescribed in the National Constitution of The American Legion Auxiliary and as prescribed in the Unit 209 Constitution.

ARTICLE VIII

The Sons of The American Legion

Section 1 - This Post recognizes a Sons of The American Legion (SAL) organization, to be known as The Sons of The American Legion Neal Thomas Jr.-Centennial Squadron 209, Department of Colorado.

Section 2 - Membership in the Sons of The American Legion Centennial Squadron 209 shall be as prescribed in the National Constitution of the Sons of The American Legion and as prescribed in the SAL Squadron 209 Constitution.

ARTICLE IX

The American Legion Riders Post 209

Section 1 - This Post recognizes an American Legion Riders (ALR) organization, to be known as The American Legion Riders Neal Thomas Jr.-Centennial Post 209, Department of Colorado.

Section 2 - Membership in The American Legion Riders shall be as prescribed in the National Constitution of The American Legion Riders and as prescribed in the ALR Post 209 Constitution.

ARTICLE X

Authority and Amendments

Section 1 - This Constitution is adopted subject to the provisions of the National Constitution of The American Legion and of the Department Constitution of the Department of Colorado, The American Legion. Any amendment to said National or Department Constitution, which is in conflict with any provision of this Constitution shall be regarded as automatically repealing or modifying such provision of this Constitution to the extent of such conflict.

Section 2 - This Constitution may be amended at any regular Post meeting by a vote of two-thirds of the members present and voting in which there is a quorum, providing that the proposed amendment shall have been submitted in writing and read at the next preceding regular Post meeting, and providing further that written notice shall have been given to all Post members at least thirty (30) days in advance of the date when such amendment is to be voted upon, notifying such members that at such a meeting a proposal to amend the Constitution is to be voted upon.

This Constitution of The American Legion, Neal Thomas Jr.-Centennial Post 209 was ratified through the 12 August 2023 membership meeting.

Attest:

ORIGINAL SIGNED
Douglas W. Millison
Adjutant

ORIGINAL SIGNED
Marvin Weaver JR.
Commander

**The American Legion
Neal Thomas Jr.-Centennial Post 209**

3613 Jeannine Drive
Colorado Springs, CO 80917



**BY-LAWS
Ratified August 12, 2023**

ARTICLE I

Name and Purpose

Section 1 - The Post existing under these By-laws is to be known as The American Legion, Department of Colorado, Neal Thomas Jr.-Centennial Post 209

Section 2 - The purpose of this Post is set forth in the Post 209 Constitution.

ARTICLE II

The Executive Committee

Section 1 - The government and management of this Post shall be entrusted to a committee of twelve (12) members, to be known as the Executive Committee.

Section 2 - The Executive Committee shall consist of elected and appointed officers of the Post. Officers of the Post, shall be elected annually at the first regular meeting in April, and shall take office at the first regular meeting following Department Convention.

Section 3 - The immediate past commander of the Post shall also be a member of the Executive Committee, except that they shall not take office unless they have successfully completed the term to which they were elected/appointed.

Section 4 - All vacancies existing on the Executive Committee or any office of the Post from any cause other than the expiration of the normal term of office may be filled by appointment by the Post Commander with the approval of a majority of the remaining members of the Executive Committee. A member so appointed shall hold office for the remainder of the unexpired term of the member of the committee or officer whom he/she succeed. A vacancy shall exist when a member or officer is absent from his/her post for a continuous period considered detrimental to the interest of the Post by the Executive Committee, or if an officer is removed for cause, and/or if an officer resigns his/her position.

Section 5 - The Executive Committee shall meet for organization and such other business as may come before it at the call of the Post Commander within two weeks after the installation of new officers. Thereafter, the Executive Committee shall meet at the call of the Post Commander at least once each month and as often as the Post Commander deems necessary. Additionally, the Post Commander shall call a special meeting of the Executive Committee upon the joint written request of three or more members of the Executive Committee.

Section 6 - Six (6) members of the Executive Committee shall constitute a quorum for the conduct of business.

ARTICLE III

Elections

Section 1 - The Post Commander shall appoint a nominating committee in January. This committee shall present a slate of recommended candidates for officers at the February and March regular meetings. At the regular meeting in April additional nominations from the floor shall be accepted by the general membership.

Section 2 - To be elected to office, a candidate must be present at the regular meeting at which elections are conducted, or must notify the Post Adjutant in writing prior to that meeting, that if elected, he/she will accept and serve in the office to which elected.

Section 3 - Elections shall be conducted annually at the regular meeting in April, and officers and other members of the Executive Committee shall take office at the Executive Committee meeting following Department Convention. Elections for a Post position nominated by two or more members shall be by ballot or raised hand vote, and the candidate receiving the highest number of votes shall be elected to the respective office for which they are candidates.

Section 4 – In the event no elected positions have more than one candidate (no positions challenged), a motion may be made to accept the entire slate by acclamation (blanket vote the slate of officers).

ARTICLE IV

Duties of Officers

Section 1 - The Post Commander is the chief executive officer of the Post and whenever possible, shall preside at all meetings of the Post and have general supervision over the business and affairs of the Post. He/she shall monitor all orders directing the disbursement of funds, and shall make an annual report covering the business of the Post for the year and recommendations for the ensuing year. This report shall be presented at the annual meeting and a copy filed with the Post Adjutant.

Section 2 - The Senior and Junior Vice-Commanders are the principal assistants to the Post Commander, and shall assist the Post Commander as directed in the discharge of his/her duties. In the event of the death, resignation or disability (declared by the Executive Committee to exist) of the Post Commander, The Senior and Junior Vice-Commanders, in the order of precedence, shall succeed to the office and have all the powers and duties of the Post Commander.

Section 3 - The Adjutant shall have charge of and keep a full and correct record of all proceedings of all meetings, keep such records as the Department and National organizations may require, render reports of membership annually or when called upon at a meeting, and under the direction of the Commander handle all correspondence of the Post.

Section 4 - The Finance Officer shall have charge of all Post funds and see that they are safely deposited in a local bank, and shall report once each month to the Executive Committee and to the general membership on the financial status of the Post. The Finance Officer is responsible for disbursement of checks. The Finance Officer will create, maintain, and periodically update a list of approved vendors with whom regular business is conducted regarding the maintenance and service necessary for Post management and have said list approved by the PEC. These vendors shall include, but are not limited to organizations such as the Colorado Springs Utilities, food and alcohol providers, and Internet Service Providers. The vendor list must be approved by the Executive Committee. Any check disbursed outside the approved list of vendors will require two signatures with another authorized signatory. The Post Commander will assign/appoint authorized signatories for all Post bank accounts. The Finance Officer shall ensure our Post insurance policy includes a rider to protect any persons and the Post with access to any Post bank accounts in such sum as shall be fixed by the Executive Committee for all personnel with access to accounts and the President of the Board of Trustees conducting financial matters for the Post. The Finance Officer must be bonded within 60 days of taking office, if the finance officer is unable to be bonded, by default they will be removed from the office and new Finance Officer will be appointed.

Section 5 - The Historian shall maintain an historical record of events of the Post and of its members, and shall perform such other duties as may properly pertain to the office as determined by the Executive Committee.

Section 6 - The Chaplain shall be charged with the spiritual welfare of the Post and its members, and will offer non-sectarian divine services in the event of dedications, funerals, public functions, etc., adhering to such ceremonial rituals as are recommended by National and/or Department headquarters,

Section 7 - The Sergeant-at-Arms shall preserve order at all meetings, and shall perform such other duties as may be assigned by the Commander and Executive Committee.

Section 8 - The Post Service Officer shall be responsible for bringing to the attention of all members and their dependents the rights and benefits available to them by law, and for assisting all veterans and their dependents in applying for such benefits. They must be familiar with laws and regulations governing veterans benefits, and with the services available from The American Legion Department Service Officer and from other community agencies.

Section 9 - The Post Executive Committeeman is a voting member of the Post Executive Committee, which is entrusted with the government and management of the Post. It shall be his/her responsibility to represent the interests of the general membership to the Executive Committee.

Section 10 - The Judge Advocate shall be responsible for auditing Post finances in accordance with the Post Constitution. He/She shall also be responsible for interpreting the Constitution and By-laws of the Post, and, when called upon to do so by the Commander or other officers of the Post, to rule upon the legality of proposed actions or decisions.

ARTICLE V

The Board of Trustees

Section 1 - The Board of Trustees shall consist of seven (7) members. This membership will include the current Post Commander, the current post Finance Officer (who shall serve as the Board Finance Officer) and five (5) elected members.

Section 2 - No person shall be eligible for election to the Board of Trustees who has not been a continuous member of the Post for at least five (5) years. At least three (3) of the members other than the current Post Commander and Finance Officer must have successfully completed at least one (1) term as a Post Commander of The American Legion, Neal Thomas Jr.-Centennial Post 209.

Section 3 - The terms of office of elected members of the Board of Trustees shall be three (3) years, except as noted in Section 4. The membership on the Board of Trustees of the current Post Commander and Finance Officer shall end with the completion of their elected terms of office. The terms shall commence on the first day of July and will end on the last day of June for elected members of the board.

Section 4 - Election of members of the Board of Trustees will be at the Post General Election. Nominations will be presented by the nominating committee and from the floor. The Post Adjutant will be responsible for verifying the eligibility of the nominees. At the first election of members of the Board of Trustees, there shall be elected one (1) person for a term of three (3) years. Two (2) other members will be elected for a term of two (2) years. Two (2) other members will be elected for a term of one (1) year. In succeeding years elections will be held to replace those members whose term is expiring. Those elected in succeeding years will be elected to three (3) year terms. Nominations for any vacant position must be of Past Post Commanders in accordance with Section 2 until at least three (3) members of the Board of Trustees, excluding the current Post Commander and Finance Officer, have been elected.

Section 5 - Vacancies on the Board of Trustees as a result of resignations, death, incapacity, or removal for cause, or other circumstances may be filled by appointment by the Post Commander with the approval of the Post Executive Committee. Appointees under this section will serve only until the next post General Election, when the remaining term of the vacant office shall be filled by election. When filling vacancies, the requirements of Section 2 must be observed.

Section 6 - Any elected member of the Board of Trustees may be removed from office by a majority vote at a Post General Membership meeting. Any member who wishes to remove from office a member of the Board of Trustees will appear at a General Membership meeting and make a motion to that effect. The motion must be seconded. The vote on the motion shall be postponed until the next regularly scheduled post General Membership meeting. The Post Adjutant will notify the member of the Board of Trustees of the pending action and reason for the action in writing. That person will be allowed to speak before the Post General Membership at the next regularly scheduled meeting. The vote shall be at the next meeting whether or not the member of the Board of Trustees against whom the action is pending is present.

Section 7 - A meeting of the Board of Trustees will be held during the first week of July of each year. The time and place of this meeting will be decided by the Post Commander. At this meeting, the Board of Trustees shall elect from among themselves, a President and a Secretary of the Board of Trustees. The Post Finance Officer will be the Treasurer of the Board of Trustees. The term of office will be one (1) year for both elected positions. The Board will meet at a frequency determined necessary by the President, to consider such business as may come before it. All meetings of the Board of Trustees will be open to members of The American Legion, Neal Thomas Jr.-Centennial Post 209. The date, place and time of all scheduled meetings will be published in the Post newsletter and announced at the regular membership meetings. Unscheduled meetings will only be conducted when a special meeting is required to consider business which cannot be postponed until the next regularly scheduled meeting. A minimum of four (4) members must be present to constitute a quorum for all meetings of the Board of Trustees.

ARTICLE VI

Appointments

Section 1 - The Post Commander, immediately upon taking office each year, shall appoint the following standing committees and shall designate a chairman for each committee:

Finance Committee
Program Planning and Social Committee
Welcoming Committee
Membership Committee
Americanism and Youth Committee
Veterans Affairs and Rehabilitation Committee
Public Relations Committee
Club Committee
Gaming Committee
House Committee

Section 2 – The Post Commander shall be an ex officio member of all committees with voice and vote unless otherwise stated in the constitution and by-laws.

Section 3 - The Post Commander shall appoint such ad hoc committees as may be necessary from time to time to accomplish special purposes.

Section 4 – The Post Commander shall appoint a legionnaire to serve as Captain of out Post 209 Honor/Color Guard team. The duties and responsibilities of the Post 209 Honor/Color Guard will be reviews as necessary by the Executive Committee and approved by the Post commander.

ARTICLE VII

Duties of Standing Committees

Section 1 - The Commander shall appoint a Finance Committee of no fewer than five members to include the Finance Officer to serve during the tenure of the Commander. The members of the Finance Committee shall be appointed with the consent of the Post Executive Committee (PEC) and the members shall serve until their successors are qualified and appointed.

The Finance Committee shall:

- (a) Monitor expenditures to assure substantial compliance with budget appropriations.
- (b) Mediate any controversies regarding budgetary allowances. The Finance Committee has the authority to exceed such allowances at their discretion up to \$250 each instance for a total of \$1,000.
- (c) Propose an initial budget for the next Fiscal Year for presentation to the PEC at the Executive Committee's meeting in November. The PEC, in its sole and unfettered discretion, may reject, amend, or approve the budget proposed by the Finance Committee.
- (d) Supervise the financial operation and management of the Post home and any other associated properties and/or structures. The Finance Committee shall consider recommendations from the House Committee.
- (e) Review the submitted annual budgets of all standing and ad-hoc committees as well as any officer allocations; make recommendations for changes to the budget; and submit the budget and the Finance Committee's recommendations to the PEC for approval, rejection, or amendment.
- (f) If the Commander fails to appoint a Finance Committee as herein provided, the PEC may make the

appointments to the Finance Committee on behalf of the Commander and the PEC shall retain the authority to dismiss the Finance Committee at any time.

Section 2 - The Program and Planning Committee should be responsible for planning programs for the Legion year, and preparing and submitting to the Executive Committee both short- and long-range plans for the conduct of Post activities. This includes, but is not limited to, financial planning and fundraising, securing speakers for Post meetings, and for planning Post observances of national holidays and other significant community events.

Section 3 - The Welcoming Committee consists of two or three members who are asked to take on the job at all Post-sponsored events to welcome new members, guests, or even older members who are not well acquainted, making them feel at home, and introducing them.

Section 4 - The Membership Committee is ideally responsible for creating and spearheading projects/ideas to maintain and increase membership of the Post. This includes, but is not limited to, conducting a vigorous recruiting effort, such as actively supporting the Direct Mail Solicitation (DMS) campaign to obtain new members and ensuring the retention of old members and creating both short- and long-range plans for the conduct of these campaigns.

Section 5 - The Americanism and Youth Committee is ideally responsible for inspiring patriotism and good citizenship through patriotic observances, patriotic and civic instruction in schools, and similar activities. This committee can also be responsible for Post participation in such Legion programs as Boy's State, oratorical contests, and other Americanism and youth programs.

Section 6 - The Veterans Affairs and Rehabilitation Committee is ideally responsible for assisting Post members and other veterans and their families in obtaining veterans' benefits to which they are entitled; for visiting comrades who are sick or disabled; and for keeping the membership informed as to veterans' benefits available to them.

Section 7 - The Public Relations Committee is ideally responsible for promoting public interest and support of Post programs and activities through local news and social media, and assisting the publication of the Post newsletter.

Section 8 - The Club Committee should assist the Club Manager in organizing events at the Post home and ensuring schedules are posted for all events supported by the Post. They will assist, create, and maintain the Post Home Standard Operating Procedures (SOP) and ensure the SOP is followed by all Post members.

Section 9 - The Gaming Committee shall consist of a Chairperson, Games Manager, and such other members as needed. The committee shall monitor the handling and accountability of all funds used and generated through charitable gaming events to ensure proper control and accountability of funds. The Committee will ensure that all BINGO, Pull-Tabs, and other gaming operations are conducted following all Colorado Laws & Regulation. Appointment of Chairperson, and Games Manager shall happen on the first executive board meeting following department convention, or following the removal, resignation, or death of the Gaming Committee Chair or Games Manager.

Section 10 - The House Committee shall consist of a Chairperson, and such other members as needed. The committee shall monitor the handling and accountability of funds. The Committee will ensure that all liquor, food, and hall operations are conducted following all Colorado Laws & Regulations. Appointment of Chairperson shall happen on the first executive board meeting following department convention, or following the removal, resignation, or death of the House Committee Chair.

Section 11 - All Committees, Standing and Ad Hoc, are ideally responsible for preparing and submitting to the Executive Committee both short- and long-range plans and a proposed budget for the conduct of Post activities at the November Post Executive Meeting.

Section 12 - All Committees, Standing and Ad Hoc, shall be responsible for managing funds IAW guidance from the Finance Officer and in compliance with any annual budgets.

ARTICLE VIII

Delegates

Delegates and alternates to District and Department Conventions shall be selected by the Post Commander with concurrence of a majority of the Executive Committee not less than 20 days prior to the dates of such conventions.

ARTICLE IX

Resolutions

All resolutions of state or national scope presented to this Post by a member or reported to this Post by a committee shall be voted upon by the Post. If approved by the Post, they will then be forwarded to the District for its action.

ARTICLE X

Meetings

Section 1 - The regular meeting of the Post shall typically be held at a designated location not less than once monthly at the date and time determined by the general membership. Deviations from this schedule will be publicized.

Section 2 - The Post Commander or a majority of the Executive Committee shall have power to call a special meeting of the Post at any time.

Section 3 - The first General Meeting in May is designated as the annual meeting.

Section 4 - At least twenty-five (25) members in good standing shall constitute a quorum for the conduct of business at a regular meeting. Three (3) of the twenty-five (25) must be members of the Executive Committee.

ARTICLE XI

Rules of Order

All proceedings of this Post shall be conducted under and pursuant to Roberts' Rules of Order, except as may be provided by action of the Post Commander.

ARTICLE XII

Limitations of Liabilities

This Post shall incur, or cause to be incurred, no liability nor obligations whatever which shall subject to liability any other Post, subdivisions, group of members of The American Legion, or other individuals, corporations, or organizations.

ARTICLE XIII

These By-laws may be amended at any General Membership meeting by a vote of two-thirds of the members in attendance; provided that the proposed amendments shall have been submitted in writing and read at the preceding regular meeting; and provided further that written notice shall have been given to all members at least ten (10) days in advance of the date when such amendment is to be voted upon, notifying said members that at such meeting a proposal to amend the By-laws is to be voted upon.

These By-Laws of The American Legion, Neal Thomas Jr.-Centennial Post 209 were ratified through the 12 August 2023 membership meeting.

Attest:

ORIGINAL SIGNED
Douglas W. Millison
Adjutant

ORIGINAL SIGNED
Marvin Weaver JR.
Commander