

Date: November 27, 2024

To: Legionnaires of Colorado

A special convention of The American Legion in Colorado has been set for January 23-25 at the Hilton Hotel in Fort Collins. This convention is for the purpose of considering a Constitution and Bylaws for The American Legion in Colorado. If the new governing documents are approved, officers will be elected to take office when the Department Charter is restored. Both steps are necessary for the reorganization committee to recommend to the National Executive Committee that the charter be restored. The form necessary for registration and room reservation follows. Your registration includes breakfast, lunch and dinner for January 24 and 25.

A draft agenda for the convention follows. A more detailed agenda will be available as the date comes closer.

January 23 (pm) Be The One Seminar and training

January 24 (am) Opening Ceremonies
ALA and SAL meetings open
AL Opening and Convention Rules
Legal Training – NJA Seavey
Lunch

January 24 (pm) Meetings Reconvene
Department Finance Status
First Reading – Constitution & Bylaws
Initial Q&A of Constitution and Bylaws
District Caucuses
Dinner

January 25 (am) AL, ALA reconvene, SAL convention opens
Second Reading – Constitution & Bylaws
Discussion of Constitution & Bylaws
Memorial Service
Lunch – General Delegation
Lunch – Past Commanders Club at Post 4

January 25 (pm)
Vote – Constitution & Bylaws
Nomination of Officers
Election of Officers
Installation of Officers
Legion Riders Meeting
Reception & Cash Bar
Dinner

We anticipate that motions and elections will be decided by paper ballot. Only members of The American Legion in Colorado posts that are registered for the convention will be eligible to receive a ballot. As you will see on the registration form, it will be necessary to show your current membership card to receive your registration credentials so make sure you carry your card.

The draft agenda above is tentative and is subject to change. Please plan to attend. This special convention will go a long way to determining the future of The American Legion in Colorado. Be there to help make these decisions. Don't just let someone else make them for you.

PNC David Rehbein, Reorganization Chairman

DEPARTMENT CONVENTION PROGRAM

**Department Special Election
January 23rd- 25th, 2025
Hilton Hotel, Fort Collins Colorado**

Hotel Reservation Information

To reserve by Phone:

A block of rooms has been reserved at the Hilton Fort Collins for the Department of Colorado American Legion Room Block with a Thursday, January 23, 2025, arrival.

Please call **800-768-0605** and ask for the Department of Colorado American Legion **Room Block** with the booking code **94Y**.

You will be able to book in the block at the discounted group rate of \$ 145.00 per room, per night for a standard room with one king or two double beds.

To reserve online: <https://www.hilton.com/en/attend-my-event/departmentofcoloradoamericanlegion/>

**DO NOT SEND MONEY TO DEPARTMENT HEADQUARTERS FOR HOTEL RESERVATIONS.
MID-YEAR/SPECIAL CONVENTION REGISTRATION IS SEPARATE. (SEE BELOW)**

IMPORTANT NOTE - LEGIONNAIRES

American Legion Members when you register for the Special Convention your membership status will be verified.

You must be a member in good standing with a 2025 membership card.

We will NOT be accepting membership renewals from members at the convention site.

Make sure your post has processed your membership in time to be verified.

If you have any question, please contact Department Administrators and they will be happy to help you.

Jennifer Havlick, Administrator

[**jhavlick@legion.org**](mailto:jhavlick@legion.org)

303-366-5201

James Talaska, Administrator

[**jtalaska@legion.org**](mailto:jtalaska@legion.org)

303-366-5201

DEPARTMENT CONVENTION PROGRAM

**Department Special Election
January 23rd- 25th, 2025
Hilton Hotel, Fort Collins Colorado**

Registration is open to American Legion Members of Colorado whose membership is good standing. Meaning membership paid for 2025. You will be required to present your 2025 Membership card when you check in at the Special Convention and when you receive your ballot for elections.

Registration fee of \$20.00, make your check payable to the Department of Colorado American Legion with 2025 Special Convention written in the memo line. No credit cards will be accepted. Please mail this form with your check to: The Department of Colorado American Legion, 7465 E. 1st Ave D, Denver, CO 80230. Registration deadline January 10, 2025. We will NOT be taking registration at the Special Convention site. Registration fee after December 20th, 2025, is \$25.00.

District _____ Post _____ Unit _____ Squadron _____ Chapter _____

Name _____

Address _____

City _____ State _____ Zip _____

Check # _____ Date Received _____

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