



American Legion Riders Post 209 of Colorado

Constitution and By-Laws

July 2019

Constitution and By-Laws, July 2019

TABLE OF CONTENTS

Constitution of the American Legion Riders (ALR) Post 209 of Colorado 4

ARTICLE I: NAME 4

 Section 1: Name 4

ARTICLE II: OBJECT AND NATURE 4

 Section 1: Object. 4

 Section 2: Safety and support 4

 Section 3: Civilian Organization. 4

ARTICLE III ORGANIZATION 5

 Section 1: Corporate Board 5

 Section 2: Committee 5

 Section 3: Post Recognition 5

 Section 4: Post Constitution and By-Laws 5

 Section 5: Post Revocation 5

 Section 6: ALR post Officers 5

 Section 7: ALR Post 209 of Colorado Executive Board 6

 Section 8: ALR post 209 of Colorado Post Advisor 6

 Section 9: ALR post 209 of Colorado Elections 6

 Section 10: Requirements to Hold Office 6

 Section 11: Conflict of Interest. 6

ARTICLE IV: MEMBERSHIP 6

 Section 1: Eligibility 6

 Section 2: Expulsion. 8

 Section 3: Patch Requirements 8

 Section 4: Attire 9

 Section 5: Retirement of General Membership. 10

 Section 6: Retirement of ALR Post 209 Officers. 10

 Section 7: Resignation 10

 Section 8: Reinstatement 10

 Section 9: Rides/events 10

ARTICLE V FINANCE 11

 Section 1: Source of revenues 11

 Section 2: Dues. 11

 Section 3: Fiscal Year 11

Section 4: Reports 11

ARTICLE VI AMENDMENTS..... 11

Section 1. 11

Section 2. 11

ARTICLE VII REPEAL AND SAVING CLAUSE..... 12

Section 1 12

BY-LAWS OF THE AMERICAN LEGION RIDERS POST 209 OF COLORADO 13

Article I Name 13

Section 1: Name. 13

Section 2: Purpose. 13

Article II Government 13

Section 1: Quorum..... 13

Article III Duties of Officers 13

Section1: ALR Post 209 Officers..... 13

Section 2: Nomination, election and term of office. 14

Section 3: Vacancies. 14

Section 4: Duties of ALR post 209 President 14

Section 5: Duties of ALR Post 209 Vice-President..... 14

Section 6: Duties of the ALR Post 209 Secretary..... 14

Section 7: Duties of ALR Post 209 Treasurer..... 15

Section 8: Duties of the ALR Post 209 Sergeant-at-Arms. 15

Section 9: Duties of the ALR Post 209 Road Captain. 15

Section 10: Duties of the Road Lieutenant..... 15

Section 11: Duties of the Color Guard Captain. 16

Section 12: Honor Guard Captain. 16

Section 13: Duties of the Communication Officer..... 16

Section 14: Duties of the Historian..... 16

Section 15: Duties of the Chaplain/Pastor..... 16

Section 16: Duties of the Logistics Officer..... 16

Article IV Meetings 16

Section 1: General Membership meeting. 16

Section 2: Call of meetings. 16

Section 3: Special! Meetings..... 16

Section 4: Annual Meeting. 16

Section 5: Quorum..... 17

ILLUSTRATION: ATTIRE 18

Constitution of the American Legion Riders (ALR) Post 209 of Colorado

Preamble

- For God and Country, we associate ourselves together for the following purposes:
- To uphold and defend the constitution of the United States of America;
- To maintain law and order;
- To foster and perpetuate a one hundred percent Americanism;
- To preserve the memories and incidents of our associations in the great wars;
- To inculcate a sense of individual obligation to the community, state, and nation;
- To combat the autocracy of both the classes and the masses;
- To make right the master of might;
- To promote peace and good will on earth;
- To safe guard and transmit to posterity the principles of justice, freedom, and democracy;
- To consecrate and sanctify our comradeship by our devotion to mutual helpfulness;
- To participate in parades and other ceremonies that are within the aims and purposes of the American Legion, and to promote motorcycle safety.

ARTICLE I: NAME

Section 1: Name: The name of this organization is The American Legion Riders Post 209 of Colorado.

ARTICLE II: OBJECT AND NATURE

Section 1: Object. To participate in parades and ceremonies that are within the aims and purposes of The American Legion. To provide a social atmosphere for The American Legion family, and use our programs to support our Veterans and to keep alive the memory of our POW/MIA'S.

Section 2: Safety and support. To promote patriotic programs, community service projects and programs concerning national security. To promote motorcycle safety; to support other motorcycle organizations.

Section 3: Civilian Organization. The American Legion Riders Post 209 of Colorado is a civilian organization. Membership therein does not affect nor increase ability for military or police service. Rank does not exist in The American Legion Riders. No member shall be addressed by military title in any American Legion Riders meeting.

ARTICLE III ORGANIZATION

Section 1: Corporate Board. The American Legion Riders Post 209 of Colorado is recognized as a Post program of the American Legion Neal Thomas Jr Centennial Post 209.

Section 2: Committee. The American Legion Riders Post 209 of Colorado will operate as a Post program of the American Legion Neal Thomas Jr Centennial Post 209.

Section 3: Post Recognition. American Legion Neal Thomas Jr Centennial Post 209 will be the host unit of The American Legion Riders (ALR) Post 209 of Colorado in which it is located. Membership at the ALR Post 209 level is as prescribed under membership eligibility.

Section 4: Post Constitution and By-Laws. ALR Post 209 of Colorado will be established and approved by the American Legion Neal Thomas Jr Centennial Post 209. The Constitution and By-Laws will be reviewed and approved by the American Legion Neal Thomas Jr Centennial Post 209 Executive Committee. ALR Post 209 of Colorado will adapt Constitution and By-Laws upon first General Membership meeting.

Section 5: Post Revocation. The American Legion Riders Post 209 of Colorado is authorized to operate within the American Legion Neal Thomas Jr Centennial Post 209 and may be suspended, canceled or revoked for good cause shown, based on a recommendation from The American Legion Neal Thomas Jr Centennial Post 209 Executive Committee or American Legion Riders Post 209 Executive Board.

Section 6: ALR post Officers. The ALR Post Officers of American Legion Riders Post 209 of Colorado will be as follows:

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer
- E. Sergeant-At-Arms
- F. Road Captain

The six above positions are the minimum required to run/continue an ALR Post program. No member shall serve in two ALR Post 209 of Colorado Executive Board officer positions concurrently. ALR Post 209 of Colorado may add the following officers at their discretion:

- G. Road Lieutenant(s) (LTs)
- H. Color Guard Captain
- I. Honor Guard Captain
- J. Historian
- K. Chaplain/Pastor
- L. Communications Officer
- M. Logistics Officer

Or any positions deemed necessary and approved by ALR Post 209 Executive Board.

Section 7: ALR Post 209 of Colorado Executive Board. The ALR Post 209 of Colorado Executive Board is made up of the six elected ALR officers as noted in Section six (6) above.

Section 8: ALR post 209 of Colorado Post Advisor. The Post Advisor will be appointed by the Post Commander. This is a non-voting position. The position will be the liaison for the ALR Post 209 and the Neal Thomas Jr Centennial Post 209, which is the host. The Advisor will communicate with the ALR executive board, leadership team, or riders, as necessary, to openly communicate the post program with the Neal Thomas Jr Centennial Post 209 Executive Committee.

Section 9: ALR post 209 of Colorado Elections. The positions of ALR Post 209 President, Vice President, Secretary, Treasurer, Sergeant-at-Arms, and Road Captain will be elected annually. Officer positions will be posted at the November and December General Membership meetings with voting at the monthly meeting in January. Newly appointed Officers will take their position at the February meeting.

Section 10: Requirements to Hold Office. ALR Post 209 Officers must be a current member in good standing of the host American Legion Post, Auxiliary Unit or a Squadron of the Sons of The American Legion and ALR Post 209. Members may hold any office. Supporting Members and Members in ALR Retired status may run for elected offices of Secretary or Treasurer or serve in appointed positions as determined by the President with concurrence of the executive board. Members in ALR Retired status must commit to supporting all required events and functions as well as all of the required duties of office regardless of the any exemptions afforded to ALR retired members stated elsewhere in the ALR 209 constitution and bylaws. The process for participation waivers in Article IV Section 9 applies to ALR Retired members holding office. Individuals who do not own and operate a motorcycle cannot run for or accept appointment to the offices requiring motorcycle owner status due to the requirements to operate a motorcycle as part of duties of the office. These positions include President, Vice President, Road Captain and Sergeant-At-Arms and the appointed positions of Color Guard Captain and Road Lieutenant.

Section 11: Conflict of Interest. Members that are married or in a domestic relationship, and both members wishing to become officers may do so as long as a separate vote is held permitting it, avoiding a conflict of interest situation.

ARTICLE IV: MEMBERSHIP

Section 1: Eligibility. Regular membership shall be open to any verified member of the American Legion, American Legion Auxiliary, and Sons of the American Legion, and meet the following requirements:

A. Must be a member in good standing of an American Legion Post, a Unit of the American Legion Auxiliary, or a Squadron of The Sons of the American Legion in the Department of Colorado, and be a minimum of 18 years of age. A member who is from a post without a riders group can join a rider group in another post.

B. Member: Each ALR 209 member shall establish and maintain membership by

owning, individually or through marriage, a motorcycle licensed and insured as required by state law. Member's motorcycles must pass an ALR Post 209 Motorcycle Safety inspection, and be able to maintain safe pack integrity throughout the ride environment. Pack Integrity is defined as maintaining a bike that keeps within the rider pack and does not cause safety risks due to limited speed and performance. Motorcycle operators must have a motorcycle endorsement on their driver's license and current insurance. In the event that an ALR member in good standing decides to sell or relinquish his/her bike, they will have 6 months to acquire another one that meets the standards of a qualifying motorcycle or revert to Supporting Member status. Motorcycle Owners who no longer meet owner criteria and who elect not to revert to Supporting Member after six months must relinquish their back patch to the ALR Post 209 Executive Board unless a written Leave of Absence (LOA) has been approved by the general membership. LOAs are to be approved for a period of no longer than 6 months except in the instance up military deployment or conditions stated in Article IV Section 1.J, in which case the LOA duration will be established by the executive board based on the circumstance

C. Supporting Member: A member of American Legion Riders Post 209 of Colorado who does not qualify as a Motorcycle Owner, but who meets Article IV Section 1.A. Legion affiliation requirements, and who actively maintains a role or responsibility within the unit as assigned or approved by the President. Examples include appointed positions within the unit e.g. Historian, Communications Officer, Chaplain/Pastor or Logistics Support. Spouses or Partners of Motorcycle Owners who do not qualify as motorcycle owners also qualify for Supporting Member as long as Article IV Section 1.A. Legion affiliation requirements are met. Supporting Members are subject to the same dues, are entitled to the same membership and voting privileges as a Motorcycle Owner Member with the exception of those decisions on policy, procedure or safety practices related to motorcycle operation. The officer presiding over the vote makes the determination when calling for the vote.

D. All new applicants must appear before the ALR Post 209 of Colorado Executive Board to express their interest in joining the American Legion Riders Post 209 of Colorado.

E. A sponsor will be appointed to the new Motorcycle Owner applicant upon approval for membership by the ALR Post 209 Executive Board. The sponsor is responsible to ensure the new member participates at meetings and events. The sponsor will provide an update as needed to the Road LTs and the status of the new member at each monthly general membership meeting. A Sponsor may be assigned at Road Captain discretion for Supporting Member applicants who may be directly supporting ride formations in the performance of their duties.

F. Upon approval of applicant, dues will be collected accordingly. The American Legion Riders Post 209 of Colorado Executive Board establishes dues.

G. Retired ALR members' dues are set by Executive Board.

H. American Legion Riders Post 209 of Colorado Members shall comply with all Colorado State Laws regarding licensing and insurance requirements to operate a motorcycle.

I. All ALR Post 209 of Colorado meetings, events and functions are strongly

encouraged, which includes the identified events approved by ALR Post 209 of Colorado Executive Board. Periodically, the ALR Post 209 President will designate other events with the ALR Post 209 of Colorado Executive Board's approval. Excused absences will be granted on a case-by-case basis by the ALR Post 209 of Colorado Executive Board. Repeated requests for excused absences will be grounds for a review of his/her membership by the ALR Post 209 of Colorado Executive Board.

J. Membership in the American Legion Riders Post 209 of Colorado shall not be revoked for anyone who has to relinquish ownership or ridership of a qualifying motorcycle as a result of military deployment, disability, injury, medical condition, or death of a spouse. In the event that the situation under this section results in an inability to pay, dues will be paid out of a special fund created by the Executive Board, until the individual is able to make payment again.

K. All new membership fees will cover the purchase of the (5) front organizational patches (USA flag, POW/MIA patch, Colorado flag, American Legion patch, and ALR Post 209 of Colorado patch) and the rental of the large ALR back patch. Upon leaving the American Legion Riders Post 209 of Colorado program all large back patches must be returned to the ALR Post 209 of Colorado Executive Board.

Section 2: Expulsion. Any member of ALR Post 209 of Colorado may be expelled from the American Legion Riders Program for any of the following reasons:

A. A patch will be recalled from any member who brings discredit to The American Legion Riders Post 209 of Colorado or the American Legion at events, meetings, and/or in public. Lack of participation in the American Legion Riders meetings and activities are also grounds for dismissal and removal of the large back patch.

B. Members of ALR Post 209 of Colorado will attend at a minimum one monthly meeting per annual quarter and a membership roll call will be attained at each meeting for validation. Anticipated conflicts that prevent a member from meeting attendance requirements must be communicated in writing to a member of the executive board ahead of each quarter.

C. Any member of ALR Post 209 of Colorado may be expelled for just cause by a two-thirds vote of the ALR Post 209 of Colorado Executive Board after charges are preferred under oath and in writing and a fair trial had upon the same with the right to appeal.

D. Members who are at risk of removal will be notified by certified mail of the circumstance and afforded to opportunity to address and resolve the issue with the executive board.

E. Individuals removed for non-participation or other reason for expulsion will also be notified via certified mail. All properties belonging to The American Legion Riders Post 209 of Colorado, including the large back patch, will be returned without reimbursement.

Section 3: Patch Requirements. Members shall be reminded that their vest with American Legion and American Legion Riders emblems represents the American Legion. Member attire and behavior while wearing the emblems must uphold and promote the mission, ideals and reputation

of the American legion. New members may receive a patch set with the following:

A. New members and supporting members will be eligible to receive the five (5) front organizational patches immediately. Only members will be eligible for the back patch. The Back patch will not be handed out until the new member meets the requirements laid out by the Executive Board. These are as follows:

- New member brought forward to the Executive Board by the person recommending him/her for acceptance into the riders group.
- New member will be assigned a sponsor to work with through the process of being accepted.
- New member must do a minimum of 5 Rides/Events and have each item signed off by an officer. When new member initially participates in ALR rides, he/she will begin at the back of the pack and work their way up to the front after consideration from the Road Captain/Road LT's.

B. At the time the member receives the large back patch the sponsor's liability will be relinquished and the new member will be issued their new Post back patch upon review of the American Legion Riders Post 209 of Colorado Executive Board.

C. All members will be reviewed semi-annually for active participation in events with the American Legion Riders of Colorado by ALR Post 209 of Colorado Executive Board.

D. No dual back patches will be worn by any member nor any item shall be placed above the ALR back patch

E. No items such as pins, patches etc., will be worn on or above the American Flag (No exceptions).

F. Any patches that a member chooses to wear may not promote any political party or candidate.

G. Vulgarity, scatology, profanity, and provocative verbiage and imagery (being verbiage and imagery intended to threaten, harass, insult or frighten non-members) shall not be displayed on any item simultaneously bearing the ALR Post 209 of Colorado emblem or an emblem of The American Legion provided that questions concerning same shall be presented to and decided by the ALR Post 209 of Colorado Executive Board. All approved patches with exception will be noted in meeting minutes with description and rider's name.

****SEE ATTACHED ILLUSTRATION LAST PAGE****

Section 4: Attire. The American Legion Riders Post 209 of Colorado being a unique entity of the American Legion, members will be uniform in their appearance and dress. The following items must be uniform:

- A. Vest: All vests will be either black or brown leather, black or blue denim.
- B. Patches: See Attached diagram.

Section 5: Retirement of General Membership. A member of ALR Post 209 of Colorado will be eligible for retirement after seven (7) years of continuous service in good standing. Members who are no longer able to own or operate a motorcycle due to permanent medical condition or physical disability may apply for ALR retirement status. All general membership applicants who want to retire will submit their request for retirement to the ALR Post 209 of Colorado Executive Board. Retiree will be exempt from required meetings and any mandatory events. Retirees will maintain patches and display "retired". Members in retired status are exempted from required motorcycle ownership, participation and event attendance except as otherwise noted in this constitution and bylaws. Members in retired status are expected to adhere to the requirements for American Legion, American Legion Auxiliary or Sons of the American Legion membership as well as the standards of conduct and patch wear as stipulated in this constitution and bylaws.

Section 6: Retirement of ALR Post 209 Officers. A member will be eligible for retirement after five (5) years of continuous service in good standing, and in connection with two (2) successful terms as an elected ALR Post 209 officer. All members with prior elected officer positions that wish to retire will submit their requests for retirement to the ALR Post 209 of Colorado Executive Board. Retirees will maintain patches and display "retired".

Section 7: Resignation: If a member resigns from the American Legion Riders Post 209 of Colorado, all properties belonging to the American Legion Riders Post 209 of Colorado must be returned at such time with no reimbursement.

Section 8: Reinstatement. A member who has resigned from the American Legion Riders and turned in their patch and wishes to be reinstated shall submit in writing a request for reinstatement to the ALR Post 209 of Colorado Executive Board. The request for reinstatement shall be decided by a majority vote of the ALR Post 209 of Colorado Executive Board.

Section 9: Rides/events. A member must meet the participation requirements laid out in these by-laws pertaining to the Rides/Events that are required. These events support the core of our charitable and memorial events every year and members should make every effort to support preparation for and participate in each required event. Exceptions or substitutions should be coordinated in writing ahead of time with a member of the ALR 209 Executive Board. The list of required Rides/Events are as follows:

- A. Biker Ball
- B. At least one McCandless Veteran's Nursing Home support event
- C. Post 209 Poker Run
- D. Neal Thomas Jr Memorial Ride
- E. At least one of Homeless Veteran's Stand-down/Transitional Housing Initiative (THI) security events

ARTICLE V FINANCE

Section 1: Source of revenues. The revenue of American Legion Riders Post 209 of Colorado shall be derived from membership dues, donations, and/or of the revenues generated from various functions of the American Legion Riders program.

Section 2: Dues. The ALR Post 209 of Colorado Secretary or Treasurer with proof of membership eligibility will collect ALR Post dues. Retired ALR members' dues are set by Executive Board (generally half of annual dues). Dues are collected for the period January 1 to December 31. Members who do not pay their dues for the current year by February 28 are delinquent and subject to removal. Members who are deployed or experiencing conditions stated in Article IV Section 1.J. will notify an officer. Once notified, the Executive Board will determine dues resolution for the individual. Delinquent members who are dropped must return the backpatch at the first opportunity. Members or Supporting Members may be designated legacy status by the Executive Board based on significant, sustained and substantial service to veteran's causes as an ALR member or supporting member over a number of years or by facilitating cumulative donations to ALR 209 for veteran's causes amounting to \$10,000 or more within a two year period. Members or Supporting Members granted legacy status are exempt from ALR 209 annual dues for the duration of their active membership. All other membership requirements must be met to maintain legacy status.

Section 3: Fiscal Year. The Fiscal Year of the American Legion Riders Post 209 of Colorado and all subordinate units shall commence on the first day of July and will end on the 30th day of June of that year.

Section 4: Reports. ALR Post 209 of Colorado Treasurer will provide monthly reports to the American Legion Neal Thomas Jr Centennial Post 209 Finance Officer.

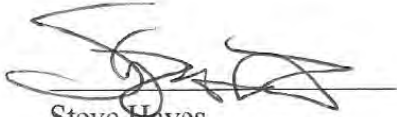
ARTICLE VI AMENDMENTS

Section 1. This Constitution is adopted subject to provisions of the National Constitution of the American Legion and American Legion Neal Thomas Jr Centennial Post 209 Constitution and By-laws, which is in conflict with any provisions here shall be regarded as automatically repealing or modifying the provisions of this Constitution to the extent of such conflict.

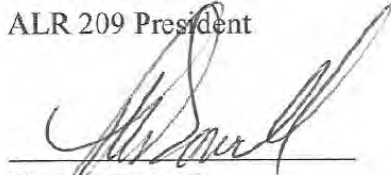
Section 2. This Constitution may be amended at any regular meeting of the American Legion Riders Post 209 of Colorado provided 30 days written notice shall have been given to the membership in advance of the date the proposed Constitution and By-Laws changes that are to be voted. A two-thirds (2/3) vote of those present at an ALR Post 209 of Colorado meeting is required. Results will be brought to the Neal Thomas Jr Centennial Post 209 Executive Committee, in writing, by the ALR Post 209 President or designee.

ARTICLE VII REPEAL AND SAVING CLAUSE

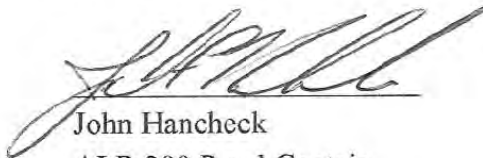
Section 1. This Constitution adopted at the American Legion Riders Post 209 of Colorado, held in Colorado Springs, Colorado on July 3, 2019 supersedes and takes the place of all earlier Constitution and Amendments thereof and the same, and all By-Laws adopted hereunder, are hereby revoked and annulled.



Steve Hayes
ALR 209 President



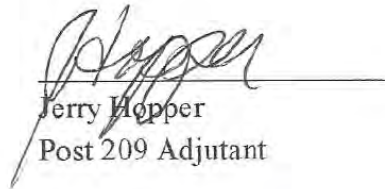
Tim McDowell
ALR 209 Vice President



John Hanchek
ALR 209 Road Captain



Lino Calica
Post 209 Commander



Jerry Hepper
Post 209 Adjutant



Marvin Weaver Sr.
Post 209 Judge Advocate

BY-LAWS OF THE AMERICAN LEGION RIDERS POST 209 OF COLORADO

Article I Name

Section 1: Name. The Name of this organization is The American Legion Riders Post 209 of Colorado.

Section 2: Purpose. The nature and objective of this organization are set forth in the constitution of the American Legion Riders Post 209 of Colorado.

Article II Government

Section 1: Quorum. A quorum of the American Legion Riders Post 209 of Colorado Executive Board will consist of a majority of voting members of the required elected ALR Post 209 of Colorado Executive Board members. The President's vote will only be used upon a tie.

Section 2: Executive Board: The Executive Board shall meet for ALR Post and such business as may come before it at the call of the ALR Post President within two weeks after the installation of new officers. Thereafter, the Executive Board shall meet at the call of the ALR Post President every 3rd Monday of the month.

Section 3: Parliamentary Authority: In all cases where the American Legion Riders Post 209 of Colorado has issues that are not covered in these Constitution and By-Laws; Robert's Rules of Order newly revised will cover the issues.

Article III Duties of Officers

Section 1: ALR Post 209 Officers. The officers shall consist of the following:

- A. President **
- B. Vice President **
- C. Secretary **
- D. Treasurer **
- E. Sergeant-at-Arms **
- F. Road Captain **

Also can have:

- G. Road Lieutenant(s) *
- H. Color Guard Captain *
- I. Honor Guard Captain *
- J. Historian *
- K. Communications Officer*
- L. Chaplain/Pastor *
- M. Logistics Officer *

** No member shall serve in two ALR Post 209 of Colorado Executive Board officer positions concurrently.

* Note- Road LT(s), Color Guard Captain, Historian, Communication Officer Post Chaplain/Pastor, and Logistics Officers are appointed positions with no vote.

Section 2: Nomination, election and term of office. ALR Post 209 officers shall be nominated at the general membership meeting in November or December. A candidate must be present at the regular meeting at which elections are conducted, or must notify the ALR Post President or Vice President in writing prior to that meeting, that if elected, he/she will accept and serve in the office to which elected. Elections will be held at the January General Membership Meeting. Elected officers will serve for a term of one (1) year and shall hold office until their successors have been elected and qualified. Their term of office shall commence at the conclusion of the February meeting. The January General Membership Meetings will be known as the annual meeting.

Section 3: Vacancies. A special election may be held at the discretion of the American Legion Riders Post 209 of Colorado Executive Board if a vacancy occurs, by a majority vote of the general membership vote. The ALR Post 209 President will make all appointments only if vacancies cannot be filled by special election, with approval of the ALR Post 209 of Colorado Executive Board. If any ALR Post 209 officer shall cease to be a member of the Post program, the ALR Post 209 President may declare that office vacant and fill the same as herein provided. There will be no vote cast by proxy or absentee ballot. Due to an absence, a letter of acceptance of nomination for a potential office will be accepted at the time of nomination.

Section 4: Duties of ALR post 209 President. The ALR Post 209 President shall have general supervision over the Post Program. The ALR Post 209 President shall endeavor in all ways to promote membership and participation in the programs in the American Legion Riders Post 209 of Colorado and the American Legion, American Legion Auxiliary, and the Sons of the American Legion. The ALR Post 209 President shall preside at all ALR Post 209 American Legion Riders meetings. The ALR Post 209 President shall perform such other duties as enjoined upon him/her by his Constitution and By-laws adopted pursuant thereto. The ALR Post 209 President will not have a valid vote at American Legion Riders Post 209 of Colorado Post meetings, except in the event of a tie. President must attend all general membership meetings and Executive Board Meetings. Proper notification must be made via phone call or text message to any Executive Board member if he/she can't make a meeting. Excessive absenteeism may result in disciplinary action.

Section 5: Duties of ALR Post 209 Vice-President. The ALR Post 209 Vice President in the event of death or resignation or disability, (to excess of the President) shall succeed to the office and have all the powers and duties of the ALR Post 209 President; and shall perform such other duties as required of by the ALR Post 209 President and the ALR Post 209 Executive Board. The ALR Post 209 Vice President will be in charge of recruitment of new members into the Riders Program. The ALR Post 209 Vice President will be the liaison to all committees of the ALR Post 209 Riders Program. Vice President must attend all general membership meetings and Executive Board Meetings. The ALR Post 209 Vice President will preside at Executive Board and General Membership meetings in the absence of ALR Post 209 President. Proper notification must be made via phone call or text message to any Executive Board member if he/she can't make a meeting. Excessive absenteeism may result in disciplinary action.

Section 6: Duties of the ALR Post 209 Secretary. The ALR Post 209 Secretary will keep a full and accurate record of all meetings of the American Legion Riders Post 209 of Colorado. The ALR Post 209 Secretary will maintain a current list of members' names, addresses, phone

numbers and email address to include renewals and new members; also each members current American Legion, American Legion Auxiliary, and Sons of the American Legion membership status. The ALR Post 209 Secretary will provide a quarterly membership report to the Neal Thomas Jr Centennial Post 209 Adjutant. Minutes will be provided to the ALR Post 209 President and read at the monthly meetings unless prescribed otherwise by the ALR Post 209 President and membership. Secretary must attend all general membership meetings and Executive Board Meetings. Proper notification must be made via phone call or text message to any Executive Board member if he/she can't make a meeting. Excessive absenteeism may result in disciplinary action.

Section 7: Duties of ALR Post 209 Treasurer. The ALR Post 209 Treasurer shall faithfully keep all monies of the ALR Post 209 of Colorado coming into his/her hands and account therefore: and shall keep such books and records as are necessary and proper in the performance of their duties. The Treasurer shall disperse funds as directed by the ALR Post 209 Executive Board. The ALR Post 209 Treasurer will provide a detailed and legible financial report at each general membership meeting and provide a copy of reports when requested. The ALR Post 209 Treasurer will also furnish a monthly financial report in proper format to the American Legion Neal Thomas Jr Centennial Post 209 Finance Officer. Treasurer must attend all General Membership Meetings and Executive Board Meetings. Proper notification must be made via phone call or text message to any Executive Board member if he/she can't make a meeting. Excessive absenteeism may result in disciplinary action.

Section 8: Duties of the ALR Post 209 Sergeant-at-Arms. Sergeant-at-Arms will assist the ALR Post 209 President to ensure that all the rules of the American Legion Riders Post 209 of Colorado are enforced at all meetings and functions. The Sergeant-at-Arms shall introduce special guests and new members to the membership. The Sergeant-at-Arms shall also have the right to bring an identified violation of these By-Laws to the ALR Post 209 of Colorado Executive Board for review and disposition of violation. Sergeant-at-Arms must attend all general membership meetings and Executive Board Meetings. Proper notification must be made via phone call or text message to any Executive Board member if he/she can't make a meeting. Excessive absenteeism may result in disciplinary action. The Sergeant-At-Arms will assist the Road Captain and Road Lieutenants as necessary with ensuring safety during ride events

Section 9: Duties of the ALR Post 209 Road Captain. Road Captain will be responsible for the following: disclaimers, route safety, places, times, dates, and flyer of all events. The Road Captain shall appoint tail runners as needed to ensure the safety of the Riders membership during a run. The Road Captain shall provide an event report on a bi-annual basis to the ALR Post 209 President. Within the guidelines of this document and the authority granted by the ALR Post 209 Executive Board, the Road Captain may establish and maintain rider qualification criteria, safety briefing criteria and training programs as required based on lessons learned, safety requirements, or the implementation of Executive Board decision. Road Captain must attend all general membership meetings and Executive Board Meetings. Proper notification must be made via phone call or text message to any Executive Board member if he/she can't make a meeting. Excessive absenteeism may result in disciplinary action.

Section 10: Duties of the Road Lieutenant. Road Lieutenants assist the Road Captain with ride safety, ride planning and help ensure the integrity of ride formations during ride event. In the event the Road Captain is unable to attend a required event or meeting, an appointed Road Lieutenant may attend in the place of the Road Captain and assume Road Captain responsibilities with the exception of voting on the ALR 209 executive board.

Section 11: Duties of the Color Guard Captain. Color Guard Captain is responsible for maintaining track of ALR 209 motorcycle flag mounts, flag poles and flags. The Color Guard Captain shall advise the executive board when worn mounts, poles or flags require replacement. The Color Guard Captain shall ensure that riders who participate in the flag detail for parades, funerals or other similar events are properly trained as well as briefed on the event. When no Color Guard Captain is appointed, the Road Captain and Vice President are responsible for ensuring these duties are performed.

Section 12: Honor Guard Captain. Honor Guard Captain is responsible for coordinating ALR 209 support to Post 209 Honor Guard events such as funeral honors, Memorial Day commemoration, Veteran's Day commemoration, school presentations or similar events. The Honor Guard captain shall ensure ALR 209 members participating in Honor Guard activities are properly trained and proficient in their duties as coordinated with the Post Honor Guard Captain, to include flag folding, flag presentation, rifle honors. The Honor Guard Captain shall support the Road Captain and Color Guard Captain as required during parade events and funeral escort details. When no Honor Guard Captain is appointed, the Sergeant-At-Arms and Vice President are responsible for ensuring these duties are performed.

Section 13: Duties of the Communication Officer. Communication Officer is responsible for communicating to all riders any events happening within the post or other posts on a weekly basis or as events arise.

Section 14: Duties of the Historian. Historian will be responsible for documenting events with narrative and photographs and must have camera with him/her at all ALR events.

Section 15: Duties of the Chaplain/Pastor. Chaplain/Pastor provides spiritual counsel and assistance as needed by the ALR 209 officers and membership.

Section 16: Duties of the Logistics Officer. Logistics Officer coordinates logistics support for ALR 209 events and rides. The Logistics Officer ensures fundraising events, ride events, ALR 209 sponsored meals, and other ALR 209 activities are properly planned and supported with people and material resources. As required, the Logistics Officer coordinates safety trail or rescue vehicles for ride events.

Article IV Meetings

Section 1: General Membership meeting. The regular meetings of the ALR Post shall be held at a designated location not less than once monthly at date and time determined by the general membership. Deviation from this schedule will be publicized.

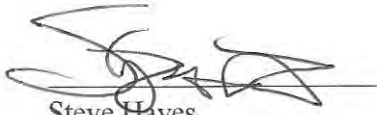
Section 2: Call of meetings. The ALR Post President or a majority of the Executive Board shall have the power to call a special meeting of the ALR Post at any time.

Section 3: Special Meetings. Upon written request of a majority of the ALR Post members, the Executive Board shall call a special meeting of the ALR Post.

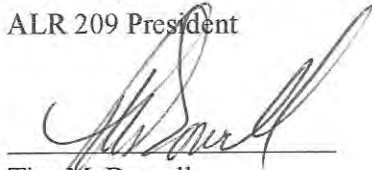
Section 4: Annual Meeting. The first General Meeting in January is designated as the annual meeting.

Section 5: Quorum. At least six (6) members in good standing shall constitute a quorum for the conduct of business at a regular meeting. Three (3) of the six (6) must be members of the ALR Post 209 Executive Board.

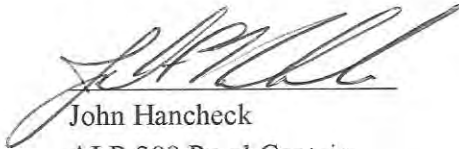
Attested and Certified in Witness Thereto:



Steve Hayes
ALR 209 President



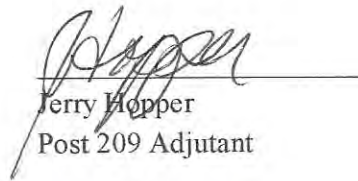
Tim McDowell
ALR 209 Vice President



John Hanchek
ALR 209 Road Captain



Lino Calica
Post 209 Commander



Jerry Hopper
Post 209 Adjutant



Marvin Weaver Sr.
Post 209 Judge Advocate

ILLUSTRATION: ATTIRE

nea

ALR Back Patch
Centered, upper
back
NO other patch on
back above ALR
Back Patch

American Legion
Patch Right Shoulder

Post 209 below
American Legion
Right Side

Colorado Patch
below Post 209
Right Side

American Flag left
shoulder – NO patch
on vest above flag

Officer Patch Left
Side below
American Flag

POW/MIA patch
below space for
Officer Patch
Left Side

Honor Guard below
POW/MIA Left Side
(once earned)